

24 MAY 1979

MEMORANDUM FOR: Chief, Administrative Staff,
Office of Security

ATTENTION: Chief, Logistics Branch

FROM: [REDACTED] Chief, Physical Security Division,
Office of Security

SUBJECT: Industrial Security Branch Move

STATINTL

1. It is requested that arrangements be made to move furniture, remove a door, remove telephones and add telephone bells within the Office of Security's Industrial Security Branch [REDACTED] according to the plans and descriptions attached to this memorandum.

STATINTL

2. In order to accommodate the arrival of additional personnel within the Physical Security Division, the move will have to be completed by 8 June 1979. Please address any questions to the undersigned on extension [REDACTED]

STATINTL

Atts

Distribution:

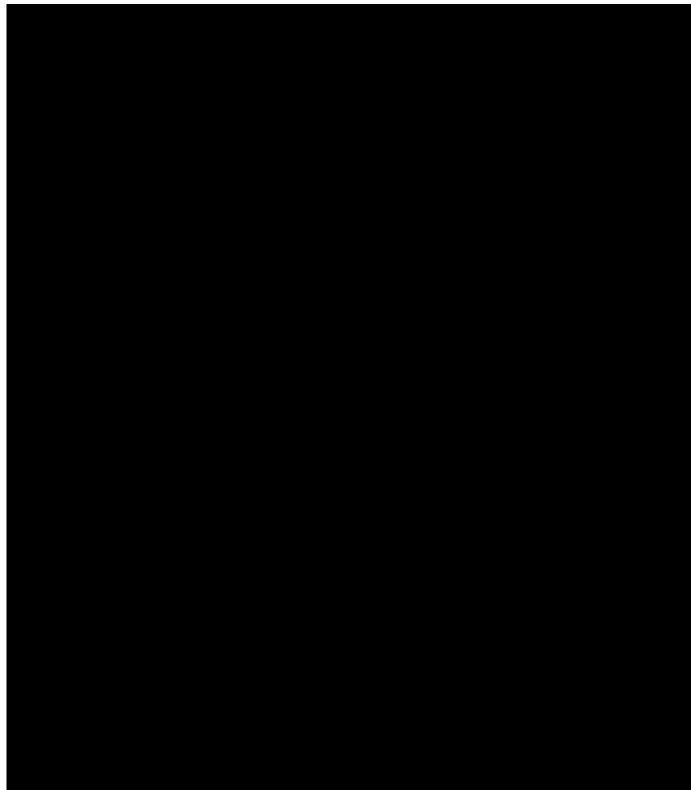
Original - Adse
1 - C/PSD
① - ISB Subject
① - ISB Chrono

25X1A

MOVE FROM

MOVE TO

ITEM



1 four-drawer safe

1 coat rack

2 desks

2 two-drawer safes

1 typewriter

1 typewriter table

3 chairs

1 small credenza

1 desk

1 large credenza

1 small credenza

1 two-drawer safe

1 coat rack

4 chairs

1 wastebasket

1 blackboard

1 "L" desk

1 executive secretarial chair

1 secretarial chair

1 two-drawer safe

2 electric typewriters

1 desk lamp

2 wastebaskets

1 chair roller (plastic)

1 chair roller (fiberboard)

2 file organizers

Property Turn In

25X1A



1 large credenza
2 desks
2 chairs

25X1A



1 four-drawer safe

Structural Changes

25X1A



Remove closet door on south wall

Telephones to be removed

STATINTL

STATINTL

25X1A

[REDACTED]
[REDACTED] (from same side of room as [REDACTED])

25X1A

Telephone bells to be added

25X1A

[REDACTED]
2 black phones, so they will ring on incoming calls

25X1A

Requisition for Material

STATINTL

Unitized wood desk for secretary to C/Industrial Security
Branch, [REDACTED]
(Right pedestal desk with left pedestal L-Unit)

Small size cart with dual baskets

25X1A

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SUBJECT: (Optional) Approved For Release 2002/01/08 : CIA-RDP94B01041R000300070009-1
 ISB Move

FROM:

[REDACTED]
 C/ISB
 [REDACTED]

EXTENSION

NO.

DATE

24 May 79

STATINTL

TO: (Officer designation, room number, and building)

DATE

RECEIVED

FORWARDED

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1.

DC/PhySD

24 MAY 1979

24 MAY 1979

2.

3.

4.

C/AS/OS
 [REDACTED]

5.

6.

7.

8.

9.

10.

11.

12.

13.

14.

15.

RETURN TO ORIGINATOR